

COUNCIL OF EUROPE

**Support to the anti-corruption strategy of Georgia
(GEPAC)**

CoE project No. 2007/DG1/VC/779

Workplan of Activities
(version of 22 April 2008)

The main project partner from the Georgian side is the Office of the State Minister on Reforms Coordination, which plays the key role in the national anti-corruption effort.

Project beneficiaries also include:

- the General Prosecutor's Office (Output 4 and 5)
- the Ministry of Interior (Output 4 and 5)

The project operates at the national level through co-operation with the national partner institution (Working Party) and beneficiaries, and at the international level through promoting international cooperation, networking, and exchange of information.

Overall objective	To contribute to democracy and the rule of law through the prevention and control of corruption in Georgia in accordance with European and other international standards, as well as GRECO recommendations				
Indicators	<ul style="list-style-type: none"> ▪ Level of implementation of the of the Council of Europe Criminal Law Convention on Corruption and level of ratification of the Additional protocol and other international relevant Conventions (UNCAC); ▪ Level of compliance with the GRECO recommendations. 				
Project objective	To support the implementation of Georgia's Anti-Corruption Strategy and Action Plan				
Indicators	Level of implementation of the measures of Georgia's Anti-Corruption Action Plan addressed through the Project.				
Assumptions	Continuing commitment of the Georgian government to the implementation of the Georgia's Anti-Corruption Action Plan				
Output 1	Capacity of the Office of the State Minister on Reforms Coordination (and Contact Points in cooperating institutions) to manage, coordinate and monitor the implementation of the Anti-Corruption Action Plan reinforced				
Indicators	<p>By month 3:</p> <ul style="list-style-type: none"> ▪ Inception Phase report, and Workplan providing generic activities that will be adjusted in the course of the implementation of the project (as per priorities and circumstances of the government) is approved; ▪ Staff and long-term consultants are recruited and ready to operate. <p>By month 8:</p> <ul style="list-style-type: none"> ▪ Office of the State Minister on Reforms Coordination provided with computer equipment; ▪ First monitoring report on the implementation of the Action Plan prepared by the Office and submitted to the Prime Minister; ▪ Contact points designated in each cooperating institution become operational. <p>By month 12:</p> <ul style="list-style-type: none"> ▪ Contact points reporting regularly on progress in their respective institution. <p>By month 24:</p> <ul style="list-style-type: none"> ▪ Support and advice on policy design for the establishment of a specialised anti-corruption structure/unit has been provided. 				
Assumptions	The Georgian government provides the Office of the State Minister on Reforms Coordination with the necessary resources and competencies. Co-operating institutions nominate their contact points and give them the appropriate competencies.				
Level	Description	Action	Time/Venue	CoE Inputs	Local Inputs
Activity 1.1	Inception Phase (2 months): finalisation of Workplan of activities with all counterparts; conduct recruitment of staff and long-term advisers; (commissioning, interviews, and contracting)	Workplan preparatory meeting Commissioning of long-term experts Recruitment/interviews of local project officer	1 September -30 October 2007, Strasbourg and Tbilisi	Expertise Contractual arrangements Administrative arrangements	Expertise Office space Administrative arrangements Support from the Office of Minister on Reforms Coordination
Activity 1.2	Organisation of start-up	Start-up conference	26 October 2007,	Secretariat support	Organisational support

	conference with participation of all relevant stakeholders		Tbilisi	Administrative arrangements	Workplan discussions with respective institutions
Activity 1.3	Provision of equipment for PIU use (see item 3.2 in the budget); and/or the Office of the State Minister on Reforms Coordination (item 3.1 of the budget) to be carried out during the Inception Phase and in the course of the implementation of the project subject to needs and priorities	Assessment of needs Procurement (incl. tendering, contracts and delivery of equipment) Transfer of property to the PIU	Starting by the end of November 2007	Administrative arrangements Inventory of transferred equipment (countersigned by recipients)	Logistical support for tender procedures Assessment and IT specification
Activity 1.4	Advice to and training of respective institutional Contact Points (Working Party members) on operational issues, including interaction with cooperating institutions, reporting and feedback templates and procedures in line with the new Anti-Corruption Action Plan	4 RTD on tools of reporting, co-operation and monitoring the implementation of anti-corruption measures	1 st RTD January 2007, Tbilisi 2 nd RTD June 2008, Tbilisi 3 rd RTD November 2008, Tbilisi 4 th RTD April 2009, Tbilisi	Administrative Arrangements 1 International expert	Logistical support 4 National short-term experts Logistical support 4 National short-term experts Logistical support 4 National short-term experts Logistical support 4 National short-term experts
Activity 1.5	Organisation of 2 study visits for the Office of the State Minister on Reforms Coordination and relevant staff from cooperating institutions	Design, creation and continuous update of a special webpage on anti-corruption activities on the Office of the State Minister on Reforms Coordination's website 2 Study visits for up to 8 staff members each to countries that are yet to be determined	November 2008 and onwards May 2008 May 2009	Documentation and information gathering Administrative arrangements Coordination with relevant institutions for visiting Administrative arrangements Coordination with relevant institutions	Domain permission Documentation and information gathering Up-loading of documentation and information Short term IT expert Logistical support Coordination with relevant institutions delegating staff to participate in study visits Logistical support Coordination with relevant institutions delegating staff to

Activity 1.6	Conduction of feasibility study and possible models for a specialised anti-corruption structure	Preparation and finalisation of the feasibility study	December 2007, desk-study and Tbilisi	Administrative arrangements 1 International expert	participate in study visits
		Experts' RTD on the final draft of the study	February 2008, Tbilisi	Administrative arrangements 1 International experts	Logistical support 3 National experts
Activity 1.7	Elaboration of a concept on the nature, legal and institutional framework of future specialised anti-corruption structure of Georgia	Elaboration of outlines of 2 possible options on future specialised anti-corruption structure	February 2008, desk-study and Tbilisi	Administrative arrangements 1 International expert	Logistical support Coordination with stakeholder institutions
		Discussion on possible options during stakeholder /experts' RTD	March 2008, Tbilisi	Administrative arrangements 1 International expert	3 National experts Logistical support Coordination with stakeholder institutions
Activity 1.8	Provision of needs assessment (human and financial resources) of the future specialised anti-corruption structure of Georgia	Finalisation of the concept and submission to the government for endorsement	End March/early April 2008, Tbilisi	Administrative arrangements 1 International expert	3 National experts Logistical support Coordination with stakeholder institutions
		Elaboration of budget and human resources breakdown according to the final concept for future specialised anti-corruption structure	Mid-April 2008, desk review, Tbilisi	Administrative arrangements 1 International expert	Coordination and information exchange between Ministry of State on Reforms Coordination, Ministry of Finance, Ministry of Justice, Ministry of Interior and Presidential Cabinet and Parliamentary Commissions
		Workshop	End-April 2008	Administrative arrangements 1 International expert	Logistical support 3 National experts
Output 2	Anti-corruption Strategy reviewed and Action Plan updated				
Indicators	By month 19	<ul style="list-style-type: none"> ▪ Anti-corruption Strategy and Action Plan are further elaborated/updated and reflect all GRECO recommendations issued during the Second Round Evaluation Report and OECD/ACN Monitoring Reports; 			

	<p>By month 24</p> <ul style="list-style-type: none"> ▪ the results of corruption perception and attitude survey available; and ▪ the National Anti-corruption Conference is organised by the Office of the State Minister on Reforms Coordination and Action Plan implementation is monitored and reviewed. 																																																		
Assumptions	All relevant institutions and stake holders participate in the process of reviewing																																																		
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Activity 2.1	<table border="1"> <thead> <tr> <th data-bbox="446 157 576 262">Description</th> <th data-bbox="446 262 576 367">Action</th> <th data-bbox="446 367 576 472">Time/Venue</th> <th data-bbox="446 472 576 577">CoE Inputs</th> <th data-bbox="446 577 576 682">Local Inputs</th> </tr> </thead> <tbody> <tr> <td data-bbox="576 157 820 262">Assist and advice the staff of the Office of State Minister on Reforms Coordination to further elaborate and update the Anti-Corruption Strategy and Action Plan in line with GRECO recommendations and other international commitments and obligations with respect to specific anti-corruption measures</td> <td data-bbox="576 262 820 367">Assessment and inventory of the implementation of the Anti-Corruption Strategy (2005)</td> <td data-bbox="576 367 820 472">1st half of 2008, Tbilisi</td> <td data-bbox="576 472 820 577">Administrative arrangements 2 International experts</td> <td data-bbox="576 577 820 682">Logistical support 4 National experts</td> 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Activity 2.2	Organise two corruption perception and attitude surveys on corruption levels																																																		

			<p>Presentation of survey findings to relevant stakeholders</p> <p>Identification of the focus and concept of the 2nd survey in 2 workshops</p> <p>Designing of the survey methodology</p> <p>Designing the ToRs for the Survey(s) provider</p> <p>Contracting of the survey provider</p> <p>Presentation of survey findings to relevant stakeholders</p>	<p>1 WS in February 2009</p> <p>2 WS in April 2009, Georgia-wide</p>	<p>Administrative Arrangements with the survey provider following a tender organised locally</p> <p>2 International experts</p>	<p>Coordination with the survey provider and institutions</p> <p>Identification of service provider through a tender</p> <p>2 National experts</p>
Activity 2.3	Organise a National Conference to review and overall monitor the implementation of the updated Anti-corruption Strategy and the Action Plan	<p>Involvement of relevant representatives from institutions and municipalities;</p> <p>Results from assessment and Inventory of</p> <p>Implementation of the Anti-corruption Strategy (2005) be discussed in addition introducing the New Strategy and Action Plan;</p>	<p>December 2008, Tbilisi</p>	<p>Administrative Arrangements</p> <p>1 International expert</p>	<p>Administrative Arrangements</p> <p>2 National experts</p>	
Output 3	At least 6 draft amendments and regulations elaborated in cooperation with the Office of the State Minister on Reforms Coordination and relevant partner institutions					
Indicators	By month 23 at least 6 draft amendments elaborated which comply with International and European standards and / or best practices and submitted to the government of Georgia					
Assumptions	Draft laws are submitted to the relevant Ministries					
Level						
Activity 3.1	Description	Action	Time/Venue	CoE Inputs	Local Inputs	
	Draft amendments to bring	Drafting of legal texts in	Tbilisi, throughout the	2 International Experts	Identification of areas in need for	

	Georgian legislation in line with international standards and best practices	accordance with UN Convention against Corruption	project duration March, June, September, December 2008, March, May 2009	improvements 6 Local Experts
Activity 3.2	Contribute to the implementation and training on monitoring of financing of political parties and electoral campaigns	<p>Presentation and discussion of new draft legislation in 6 workshops</p> <p>2 Trainings for relevant stakeholders on existing legal provisions with regard to the financing of political parties and electoral campaigns</p>	<p>Tbilisi, throughout the project duration</p> <p>Tbilisi October 2008 May 2009</p>	<p>6 Local Experts</p> <p>2 International Experts</p> <p>Administrative arrangements 1 International expert 1 International expert</p> <p>Logistical support Coordination with Parliamentary Committee, Ministry of Justice and Election Commission 2 National experts Logistical support Coordination with Parliamentary Committee, Ministry of Justice and Election Commission 2 National experts</p>
Activity 3.3	Provide training on issues related to the newly enacted anti-corruption legislation	<p>2x3 Training sessions with relevant target groups on legislation issues (February, June, September, December 2008/ March, June 2009)</p> <p>Preparation of manuals and/or formalised comments on new legislation</p>	<p>Tbilisi, throughout the project duration and upon needs assessment and responding to requests from the respective institutions (February, June and October 2008; January, April and July 2009)</p>	<p>6 international experts</p> <p>Identification of areas of concern Coordination of the different potential participating institutions and participants 6 National experts</p>
Activity 3.4	Assistance in drafting of the legal framework of the future specialised anti-corruption structure of Georgia	<p>4 Drafting RTDs 1 Inter-institutional workshop</p>		<p>3 National Experts</p> <p>2 international Expert</p>
Output 4	Capacities of the Prosecution to investigate and prosecute high level corruption strengthened			
Indicators	<ul style="list-style-type: none"> ▪ By month 22 at least 4 training events held ▪ Number of investigations/prosecutions of high-level corruption increased 			

The Prosecution and the Ministry of Interior allocate the necessary human resources					
Assumptions					
Level	Description	Action	Time/Venue	CoE Inputs	Local Inputs
Activity 4.1	2 in-country training sessions for the staff of units specialised in investigation and prosecution of high-level corruption (case studies, pro-active and multidisciplinary approach)	Assessment of needs for each specialised unit at the prosecutorial services and the Ministry of Interior, assessment of needs of the specialised future anti-corruption structure (depending on its competencies)	June 2008, Tbilisi	Administrative arrangements Questionnaire for training needs assessment in the field of criminalisation of corruption proceedings	Logistical support Consulting of relevant information/documentation of previous or ongoing technical assistance projects 1 National expert
		Multi-disciplinary training for 30 prosecutors/law enforcement officers on use of special investigative techniques and criminal law procedures when investigating and prosecuting high-level corruption cases.	September 2008, Tbilisi	Administrative arrangements 2 International experts (with prosecution/law enforcement profile)	Logistical support 2 National experts (with prosecution/law enforcement profile)
		Multi-disciplinary training for 30 prosecutors/law enforcement officers on use of special investigative techniques and criminal law procedures when investigating and prosecuting high-level corruption and anti-money laundering cases.	June 2009, regions (i.e. outside Tbilisi)	Administrative arrangements 2 International experts (with prosecution/law enforcement profile)	Logistical support 2 National experts (with prosecution/law enforcement profile)
Activity 4.2	Workshop on criminal justice and proceedings against corruption-related offences	2-day workshop for representatives of the judiciary on criminal justice and proceedings against corruption-related offences: on legislation and practice/proceedings	April 2009, Tbilisi (tbc)	Administrative arrangements 1 International expert (with judicial background)	Logistical support 2 National experts (with prosecutorial and judicial background, respectively)
Activity 4.3	Up to 2 study visits for representatives of specialised units (prosecution and law enforcement)	Organisation and coordination of study visit for 6/8 prosecutors to	October 2008 (destination tbc)	Administrative arrangements	Logistical support Coordination with relevant

	to European counterpart institutions	counterpart prosecutorial services		Coordination with relevant institutions for visiting	institutions delegating staff to participate in study visits
Activity 4.4	International conference on investigation and prosecution of high-level corruption	Organisation and coordination of study visit for 6/8 police officers to counterpart police services	March 2009 (destination tbc)	Administrative arrangements Coordination with relevant institutions for visiting	Logistical support Coordination with relevant institutions delegating staff to participate in study visits
		International conference (regional participation) on investigation and prosecution of high-level corruption cases, sharing of best practices and experiences	November 2008, Tbilisi	Administrative arrangements 3 International experts	Logistical support Coordination at national and regional level with relevant institutions on participation 3 National experts
Output 5	Integrity and institutional capacity for preventing corruption strengthened General Prosecutor's Office				
Indicators	<ul style="list-style-type: none"> ▪ By month 24 trained staff within prosecutorial and law enforcement services. ▪ Manual of training distributed and disseminated to all relevant prosecutorial and law enforcement services. 				
Assumptions	Plans and codes elaborated are formalised, published and implemented in practice.				
Level	Description	Action	Time/Venue	CoE Inputs	Local Inputs
Activity 5.1¹	2 multi-disciplinary trainings for prosecutors/law enforcement agents: - criminalisation of corruption; - prevention of corruption within the prosecutorial and law enforcement agencies - - case study	Assessment of needs for each specialised unit at the prosecutorial services and the Ministry of Interior and conducting of trainings.	September 2008-April 2009	Administrative arrangements 2 International experts per training	Logistical support Institutional Coordination and Support 1/2 National experts per training
Activity 5.2	Training on Codes of Conduct for prosecutors and police officers	1 Training for prosecutors on the Code of Conduct 1 Training for law enforcement on the Code of Conduct	February 2008, Tbilisi October 2008, Tbilisi	Administrative arrangements 1 International expert Administrative arrangements 1 International expert	Logistical support Institutional Coordination and Support 2 National experts Logistical support Institutional Coordination and Support 2 National experts

¹ This activity has been revised/changed in view of proposals made at the 1st Steering Group meeting (22 April 2008)